

**CITY COUNCIL MEETING MINUTES
CITY OF LAKE QUIVIRA KANSAS
December 4, 2023
6:30 p.m.**

Governing Body Present First Half of Meeting:

Mayor Brady Lilja
Council President Dave McCullagh
Councilmember Gayle Best
Councilmember Angela Gupta
Councilmember Annie Noland
Councilmember Greg Prieb II

Staff Present:

City Attorney Michelle Daise
City Clerk / Court Administrator Kathy Bounds
Chief of Police Fred Grenier

Governing Body Present Second Half of Meeting:

Mayor David McCullagh
Councilmember Angela Gupta
Councilmember Dan McCauley
Councilmember Mike Pasley
Councilmember Chip Zimmer

Staff:

City Attorney Michelle Daise
City Clerk / Court Administrator Kathy Bounds
Chief of Police Fred Grenier

Visitor's:

Paul Welcome
Wally Meyer
Ron & Kim King
Chip & Aline Zimmer
Win Zoellner
John & Julia Cotter
Dan McCauley
Mike Pasley

Call to Order

Mayor Lilja called the meeting to order at 6:30 p.m.

Pledge of Allegiance

Mayor Lilja led the Pledge of Allegiance.

Approval of minutes from regular council meeting on November 6, 2023. Motion: Councilmember Noland made a motion to approve the minutes from the regular council meeting on November 6, 2023. **Second:** Councilmember Prieb II seconded. **Vote: 4-0. Motion carried.** *Councilmember Gupta had not arrived at the meeting yet.*

Approval of minutes from the special council meeting on November 21, 2023. Motion: Councilmember Best made a motion to approve the minutes from the special council meeting on November 21, 2023. **Second:** Council President McCullagh seconded. **Vote: 4-0. Motion carried.** *Councilmember Gupta had not arrived at the meeting yet.*

Consider appointment of Chief of Police: Mayor Lilja gave the floor to Council President McCullagh who led the discussion. Council President McCullagh reported through a hiring committee and a series of first and second interviews with several qualified candidates, an offer was made to, and accepted by, Manuel “Manny” Olmos-Molina as the new Chief of Police for the City of Lake Quivira Police Department. Manny was hired as a part time police officer with the Lake Quivira Police Department in 2010. Manny has also worked for the Lansing Police Department as a police officer in a full-time capacity for 20 years. His first day of full-time employment with the Lake Quivira Police Department as Chief of Police will be on December 11, 2023.

Motion: Council President McCullagh made a motion the city confirm an appointment Manuel “Manny” Olmos-Molina as Chief of Police. **Second:** Councilmember Noland seconded. **Vote: 4-0. Motion carried.** *Councilmember Gupta arrived as the motion was being made so she abstained from voting.*

City Clerk Bounds recited the Oath of Office and Manny was sworn in as Chief of Police. The current Chief of Police, Fred Grenier, retires on December 29th.

Consider approval of the November Financial Report. Councilmember Noland led the discussion. **Motion:** Council President McCullagh made a motion to approve the November Financial Report. **Second:** Councilmember Prieb II seconded. **Vote: 4-0. Motion carried.** *Councilmember Gupta arrived during the latter part of the financial report discussion and recused herself from the vote.*

Consider approval of a Professional Services Agreement with Quivira Incorporated for Landscaping Services. Councilmember Best reported Q Inc. landscaping staff have provided these services for the city in the past and the agreement was drafted to formalize and outline services to be provided and costs associated with those services. Councilmember Best and Todd Towery met to discuss terms outlined in the agreement. Both parties agreed to the terms set forth, and after review by the City Attorney, the agreement was before the council this evening for consideration and approval. **Motion:** Councilmember Noland made a motion to approve a

Professional Services Agreement with Quivira Incorporated for Landscaping Services effective January 1, 2024. **Second:** Councilmember Prieb II seconded. **Vote: 5-0. Motion carried.**

Consider approval of an Ordinance providing for salaries and compensation of various officers and employees of the City Lake Quivira to become effective with the first payroll of 2024.

Motion: Councilmember Prieb II made a motion to approve an Ordinance providing for salaries and compensation of various officers and employees of the City Lake Quivira to become effective with the first payroll in 2024. **Second:** Councilmember Best seconded. **Vote: 4-0.**

Council President recused himself from the vote due to Jack McCullagh being a city employee.

Motion carried. City Clerk Bounds assigned number 335 to the Ordinance and will submit it for publication in the Legal Record.

Swearing in and Oath of Office for incoming Mayor and Councilmembers.

Mayor Lilja congratulated the new members coming in and City Clerk Bounds recited the Oath for each person to include David McCullagh as Mayor; Dan McCauley as Councilmember; Mike Pasley as Councilmember; Chip Zimmer as Councilmember. Following acknowledgement of the former members, the new members took their seat on the bench and the outgoing members stepped down.

Acknowledgement of Outgoing Members:

Mayor McCullagh recognized each member and thanked them for their service and commitment to the city in their former roles. All were provided with plaques of appreciation engraved with their name, title, and service dates. Outgoing members were Brady Lilja, Gayle Best, Annie Noland, Greg Prieb II.

Public comments

None.

New Business:

- i. **Consider appointment for vacant council seat** – tabled until January 8, 2024, City Council Meeting.

- ii. **Consider the appointment of City Treasurer.** Mayor McCullagh led the discussion. In the absence of a City Treasurer, beginning in March 2023, Annie volunteered her time to oversee and manage the city's finances. She also provided the financial reports at the city council meetings. Annie has been very instrumental in this volunteer role and is such an asset to the city. With Annie vacating her seat on the Council, Mayor McCullagh made a recommendation to the council to appoint Annie Noland as City Treasurer. **Motion:** Councilmember Gupta made a motion to appoint Annie Noland as City Treasurer. **Second:** Councilmember McCauley seconded. **Vote: 4-0. Motion carried.**

- iii.

Project Reports:

Dam & Spillway:

Discussion was held prior to the Financial Report overview/approval and while Councilmember Noland was still in her role as Councilmember. Councilmember Noland provided an overview of the West Spillway Rehabilitation Project, noting the city has a link on the city website (www.cityoflakequivira.org) which has information about the project and will be updated during each phase of the project to include photos. She also provided an overview of the project financing piece which has been discussed in prior council meetings and is detailed on the website.

Renner Road 40-Acres:

Councilmember Gupta reported she and Bill Cole will be attending a watershed meeting on December 11th. The city will be seeking funding assistance through the county for a water study on the Renner property. For funding consideration, it will require a majority vote by board members, also in our watershed district, which is what Councilmember Gupta and Mr. Cole will be presenting and discussing at the meeting.

Police Chief's Report:

Chief Grenier provided an overview of his monthly report. There were no questions related to the report.

City Attorney Report:

City Attorney Daise provided a brief overview to the new council regarding the Kansas Open Meetings Act and Executive Sessions. She indicated more training will be provided and tentatively scheduled in the coming weeks. If any of the council members have questions between now and then, they are encouraged and welcome to reach out to her.

Council Reports:

Councilmember Gupta:

No report.

Councilmember McCauley:

No report.

Councilmember Pasley:

No report.

Councilmember Zimmer

No report.

Mayor's Report:

Mayor McCullagh noted the council will receive a copy of the fireworks contract before the next council meeting to review with the goal of approving it at the January Council Meeting. As in prior years, per contract terms, if the city enters into the contract in January, our vendor, Rainbow Fireworks, offers a nice discount on the cost of the display.

When we get closer to springtime, Mayor McCullagh will be recommending fund allocation for the seed library. The seed library was created to provide educational information on various plants that thrive in our area and it also provides seed packets to encourage planting of the various species. The seed library had great success this past year and is a good way to contribute to the community.

Mayor McCullagh noted the January Council Meeting will be held on January 8th due to the New Year holiday. City Attorney Daise suggested the Council make a motion stating the January Council Meeting will be on the 8th since our code indicates meetings are held on the first Monday of each month, and then approve a 2024 meeting calendar at the next council meeting, notating any date that falls to the second Monday due to a holiday. **Motion:** Councilmember Gupta made a motion to hold the regular January Council Meeting on January 8, 2024. **Second:** Councilmember Pasley seconded. **Vote: 4-0. Motion carried.**

Mayor McCullagh indicated he will be reaching out to the Council for input on drafting a Mission Statement for the City. Mayor McCullagh expressed the importance of communicating what the city's goals and principals are to the community and to have it be something we include in communications such as the newsletter and the city website.

Old Business:

None.

Executive Session:

None.

Adjournment:

Motion: Councilmember McCauley made a motion to adjourn at 7:20 p.m. **Second:** Councilmember Zimmer seconded. **Vote: 4-0. Motion carried.**

The meeting was adjourned at 7:20 p.m.

Respectfully submitted by:

Kathy Bounds

City Clerk



AREAS OF RESPONSIBILITY

Mayor: Quivira Inc.; Q, Inc. Board; Lake Quivira Foundation; and Police

Angela Gupta: Ordinances, Land Committee, Website, Tree City

Mike Pasley: Road Maintenance, Gas Station, Perimeter Aesthetics and Upkeep, Employee Performance Reviews, Goats

Dan McCauley: Building Requirements/Zoning, City Hall (Upkeep and Improvements), Waste Management, Railroad

Chip Zimmer: Newsletter, Land Committee, Lake Preservation/Environmental Concerns, Insurance

Open: Budget/Finance, Independence Day Fireworks, Youth volunteering, Spillway/Dam, Deer Harvest